

University of ArkansasTM FORT SMITH



2013
Jeanne Clery
Disclosure of Campus Security
Policy and Campus Crime
Statistics and Fire Safety Report
(Statistics for 2010, 2011&2012)



Prepared by
University of Arkansas Fort Smith Police Department
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Introduction

On November 8, 1990, President Bush signed the “Student Right to Know and Campus Security Act of 1990.” The Act applies to every institution of higher education that receives federal financial aid. Title II of the Act was called the “Campus Crime Awareness and Campus Security Act of 1990.” It requires institutions of higher education to distribute to all current students and employees, and applicants for enrollment or employment, two types of information: (1) Descriptions of policies related to campus security, and (2) Statistics concerning specific types of crimes. Amendments enacted in 1998 renamed Title II, and it is now known as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” The amendments require the disclosure of crimes that are reported to police and campus officials other than police, along with a breakdown of locations of criminal activity to be specified as on-campus, non-campus, residence hall or public property.

University of Arkansas - Fort Smith Police Department Law Enforcement Authority

Arkansas State Statute 25-17-304 confers upon the Chancellor of a state institution of higher education the right to create a University agency with the same powers as any municipal, county, or state police agency in Arkansas. The University of Arkansas - Fort Smith (UAFS) Police Department is made up of sworn, state-certified law enforcement officers. The UA Fort Smith Police Department continually works with municipal, county, state, and federal law enforcement agencies within the state of Arkansas, and occasionally with others outside the state as well. The UAFS Police Department is a prevention/service-oriented agency. Service to the campus community is top priority.

The University is located in the City of Fort Smith, Arkansas, and Fort Smith Police Department Police Officers travel around and through the campus each day. In addition, Fort Smith Police Department (FSPD) police officers may assist officers from the UAFS Police Department when their assistance is requested. During their travels on campus and during those times when their assistance is requested, Fort Smith Police Department Police Officers have full authority to make arrests for violations of law.

UAFS Police Department’s Jurisdiction goes as follows:

- Kinkead Avenue from 49th Street to 48th Street
- 48th Street from Kinkead Avenue to Grand Avenue
- Grand Avenue from 48th Street to 50th Street
- 50th Street at Grand Avenue north to the north boundary of the parking lot adjacent to Grand Avenue
- The north boundary of the parking lot from 50th Street to Waldron Road
- Waldron Road from Grand Avenue parking lot north boundary (extended) to north boundary of the Church of Christ parking lot
- East boundary of Church of Christ parking lot and 56th Street to Kinkead Avenue
- Kinkead Avenue from 56th Street to the creek at east boundary of Crowder Field
- The creek from Kinkead Avenue to the south boundary of Crowder Field parking lot
- Crowder Field parking lot south boundary to Waldron Road
- Waldron Road from Stubblefield Center parking lot southern entrance to Park Avenue
- Park Avenue from Waldron Road to 49th Street
- 49th Street from Park Avenue to Kinkead Avenue

Mutual Relations with Other Law Enforcement Agencies

The UAFS Police Department enjoys an excellent working relationship with the City of Fort Smith Police Department, the Sebastian County Sheriff Department, and the Arkansas State Police. The exercise of that authority is described in a “memorandum of understanding” between UAFS Police Department and FSPD that outlines which law enforcement agency will have jurisdiction over which type of offenses. Personnel and resources are provided by these law enforcement agencies whenever an incident occurs that exceeds the capabilities of the UAFS Police Department.

Reporting Crime and Other Emergencies on Campus

The UA Fort Smith Police Department can be contacted by telephone, emergency and information phones, in person and by email. By telephone, University Police may be reached by dialing (479) 788-7140. Outside on university grounds, one may use the emergency phones located on the east side of the Fitness Center, Lot E1, in the middle of the lot, Lot A behind the Business Center, Lot F1 South; South end of the Lot, Lot F1 North; close to the Kinkead Annex Building and North of the Vines Building near the pedestrian tunnel. Elevators in campus buildings also contain emergency phones, which also provide a direct connection to the University Police Department. University Police officers in vehicles, on foot, or on bicycles are eager to be of assistance and may be contacted directly. E-mails may be sent directly to the UAFS Police Department at upd@uafortsmith.edu. University Police officers are in radio contact with the Fort Smith Police Department. For emergencies involving the need of immediate ambulance, fire department or armed law enforcement response, one should dial 911 immediately and then notify University Police as described above. The University Police Department will respond as quickly as possible to any request for assistance. Response time is based on current activity and the severity of the call. Crimes in progress, traffic accidents and medical assists have a higher priority than other types of calls. The crime also could be reported to one of the following: Student Affairs Office, director of counseling, or to a faculty or staff member who the student is comfortable talking to about the crime. Members of the community are reminded it is important to report incidents promptly so an investigation can be conducted promptly and evidence preserved.

It cannot be stated enough how important it is to promptly and accurately report crime, no matter where it occurs. If a crime is not promptly reported, evidence can be lost and/or a suspect could get away. If a crime is not accurately reported, leads could be missed and an investigation could head the wrong direction. If one witnesses a crime or emergency, it must be promptly reported to the University Police Department and questions should be answered as accurately as possible. The investigation can only be as good as the information received.

If one sees or receives knowledge of criminal activity or other emergencies, or if one is the victim of such, they are encouraged to contact the University Police Department or any campus official.

All victims are encouraged to report crimes and emergencies to the UAFS Police Department. UAFS police officers are primary responders to any emergency or criminal situation on campus. Direct radio and telephone communications with local police, fire, and emergency medical services ensures that police officers can initiate and direct necessary emergency responders to any campus area. In an emergency situation, dialing 911 from any UAFS campus telephone will contact the Fort Smith Police Department Communications Center. A trained dispatcher will direct the appropriate response to emergency situations.

Monitoring Crime Off-Campus

UAFS PD works very close with Fort Smith PD in reference to crimes that occur off-campus of student organizations that are recognized by the institution; Depending on the location of the incident, the city police or our agency will respond and make proper documentation of the incident for Annual Security Report purposes.

How to report a crime

To report a crime, call the UAFS Police Department at (479) 788-7140 (or simply dial 7140 from a campus phone). Stay on the line so all necessary information can be obtained. An officer will be dispatched quickly. Or, visit the office located at 425 North 51st Street (“51st Annex”). The UAFS Police Department is open 24 hours every day. To report an emergency to the Fort Smith Police Department, call 911 from any pay phone or off-campus phone. One should report any criminal activity or incidents to Fort Smith Police Department or to University Police.

Voluntary Confidential Reporting

Like any other community of 10,000 people, UAFS experiences accidents, injuries, crimes, and other emergencies. To report voluntary incidents, potential criminal actions, or suspicious incidents, UAFS faculty, staff, students, and visitors should notify the UAFS Police Department at (479) 788-7140. The University has emergency two-way (blue light phones) throughout campus for use during emergencies. By pressing the red button on the stations, users can communicate directly with the UAFS Police Communications Center. To report an incident of a confidential nature, an individual should contact a Campus Security Authority.

Stay Informed

The UAFS Police Department uses a variety of methods to keep the campus informed about incidents occurring on and near campus. Members of the campus community can stay informed about criminal incidents at UAFS by reading the Daily Crime Logs or Crime Alerts. Crime Alerts are distributed to members of the campus community as part of an ongoing effort to keep the community informed and to raise awareness of significant unsolved crimes that occur on or near the campus. Alerts are distributed by campus mail and postings on public bulletin boards. The UAFS Police Department maintains a Daily Crime and Fire Log in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The crime and fire log are available in two formats. Persons may view a copy at our headquarters located at 425 N. 51st Annex during normal business hours.

Note: Any incidents that may have been reported only to pastoral and professional counselors of the Institution are generally protected by privacy rights of the client or patient and are not included in any of the following statistics, nor for any timely warning notifications to the campus.

Campus and Community Notification of Criminal Activity

If there are crimes occurring on the UA Fort Smith campus that will continue to endanger or affect the campus community, Public Safety Bulletins will be published and posted on the UA Fort Smith LionsLink. The bulletins will allow members of the campus community to

know what is currently happening in order to better protect them. Students and employees can also subscribe to Lions Alert, a text messaging and e-mail subscription service for notifying the UA Fort Smith community of emergency situations and campus closing announcements free of charge.

Information about the department, services provided, and related resources concerning safety and security can be obtained by contacting a University police officer, or e-mail the University Police Department with questions or information at upd@uafortsmith.edu.

Daily Crime Log

The University Police Department maintains a log of all alleged crimes and incidents reported to the University Police Department that is available for viewing, during regular business hours, upon request at the UA Fort Smith Police Department located at 425 North 51st Street in the 51st Annex building.

Timely Warning Notices

Campus Safety Advisories:

The UAFS Police Department distributes Campus Safety Advisories in various ways dependent upon the circumstances. Once UAFS determines that an advisory will be issued, the Director of Health and Safety and the Chief of Police are responsible for ensuring that alerts are dispatched to the UAFS campus community utilizing the most feasible method(s) possible. Typically, e-mail and/or text notices will be sent. Campus Alerts by cell phones via text messages and e-mails are available. The UAFS Police Department may also post advisories on bulletin boards throughout buildings, on the radio and on the university cable channel. In the event a serious crime occurs, the suspect remains at large and there is a potential threat to the campus community, specific messages called Timely Warning Advisories will be published.

Safety advisories are released for natural or manmade disasters, which could affect any significant segment of the campus community.

Emergency Preparedness

UAFS has long recognized the need to be prepared for critical incidents. Under the guidance of the University's Emergency Response Team, the University is doing all it can to prepare for, prevent, respond to, and recover from emergency situations. In conjunction with local first responders, the University is well-prepared to respond to a full range of critical incidents.

UAFS operates under the "Incident Command System" – a system utilized by FEMA and many other emergency response organizations. Under this system, a single Incident Commander directs all UAFS resources. Although the UAFS Incident Commander may consult other individuals, it is imperative that all faculty and staff follow the decisions made by the Incident Commander.

In case of any type of emergency, individuals making the discovery should move to a safe location and then contact University Police at (479) 788-7140. Individuals making the discovery may also contact 911 using a cell phone, 911 using a campus phone, pull the fire

alarm or take other appropriate emergency actions. Initial civilian responders are asked to not intervene in any crime or dangerous event.

The University police officer should follow standard operating procedures while contacting additional civil authorities (FSPD, Fire, etc.) as necessary. If the emergency warrants, the officer should also communicate immediately with the Incident Commander. The Incident Commander will assess the situation and direct University Police to contact and summon the necessary UAFS officials and other resources required to contain and control the emergency. Also, emergency procedures information, such as Rapid Response Information, Emergency Action Plan, and Emergency Maps are listed on the University's webpage (uafs.edu/emergency).

Campus Community Emergency Notification

It is the policy of the University of Arkansas - Fort Smith to issue Emergency Notification Alerts about immediate emergencies on and around the campus. When a report of a potential emergency or dangerous situation occurs, appropriate University personnel will respond in order to assess the situation. If it is determined that an emergency or other dangerous situation involving an immediate threat to the health or safety of students or others on campus exists, immediate notification of the emergency or dangerous situation will be made to the campus community.

Usually, such notification will be made by using the University's Lions Alert notification system. Students, faculty and staff of UAFS are automatically enrolled in the emergency notification system. Students can select how they receive the messages by logging into their LionsLink account. Faculty and staff members can change their alert settings by logging into their LionsLink account.

Notification can also be accomplished using a variety of other messaging methods that include text, telephone, email, computer pop-up windows on campus networked computers and public address systems. In residence halls, Housing staff members may share information face to face with residents. University personnel authorized to issue such notifications will use their discretion to determine the specific method of notification.

Upon confirmation of an emergency or dangerous situation, the chief of the UAFS Police Department and/or designee, director of health and safety and/or designee, and the vice chancellor of finance and administration and/or designee are responsible for consulting on a case-by-case basis when information in the form of an alert is disseminated. The notification will be made without delay. University departments authorized to initiate and carry out emergency notifications include the UAFS Police Department and the University's Office of Health and Safety. Notification will only be withheld if in the professional judgment of responsible authorities, doing so would compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

If the emergency information needs to be disseminated outside of the campus community, this will be accomplished utilizing the UAFS website, telephone information line, and by communicating with local news agencies. Campus evacuation and storm shelter information may be found at uafs.edu/emergency/emergency-maps. Evacuation route maps are posted in hallways throughout all campus buildings.

Fire drills are scheduled annually to test the evacuation procedures for residence halls on the university campus. A test of the Lions Alert notification system is conducted at least once per

calendar year. These tests and drills are announced through the University's web/e-mail or through a specific department.

Campus Facilities Security and Access

Academic and Administrative Facilities: The responsibility for locking doors rests with Custodial Services. UAFS police officers normally unlock the main entrances to buildings at the start of each business day. Times vary from building to building and are arranged with the appropriate vice chancellor, dean or department head. For activities scheduled at times when a building is normally locked, arrangements must be made in advance with the UAFS Police Department through one of those officials and the facilities coordinator located in the Provost's Office.

Athletic Facilities: The responsibility for locking and unlocking doors rests with Custodial Services. UAFS police officers normally unlock the entrances to buildings at the start of each business day. Times vary from building to building depending on the activity in the facility. For activities scheduled at times when a building is normally locked, arrangements need to be made in advance with the athletic department official responsible for the building.

Residence Halls and Dining Halls: The responsibility for locking and unlocking doors rests with University Housing and Campus Dining Services. All of the residence halls are secured with card access systems. Only those individuals given authority to enter a building may enter.

Apartments and Managed Properties

Sebastian Commons Apartments do not have card access systems. The responsibility for locking doors rests with the resident(s) of each apartment.

Fraternities: The responsibility for locking and unlocking doors rests with the fraternities.

Sororities: The responsibility for locking and unlocking doors rests with the sororities.

Security considerations in the maintenance of campus facilities

The University is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various departments continually conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. Department members conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate an immediate work order, which is acted upon by a representative of the appropriate maintenance office, usually within 24 hours or the next business day. We encourage community members to report any deficiency in lighting to Facilities at 788-7170.

Any community member who has a concern about physical security should contact the University Police Department at 788-7141.

Representatives from the police department and plant operations work together to identify inoperative locking mechanisms on a continual basis. We encourage community members to promptly report any locking mechanism deficiency to the UAFS Police Department at 788-7140. Maintenance staff are available to respond to calls for service regarding unsafe

facility conditions or for personal safety and property protection. These conditions may also include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.

University of Arkansas – Fort Smith Weapon Policy

Student possession and use of weapon (air rifles, pistols, firearms, weapons, ammunition, gunpowder, fireworks, explosives, gasoline and other dangerous articles and substances) in University facilities, including residential housing, and at official University functions held on campus is prohibited. It is the policy of the University that the use of weapons by employees and students is prohibited on University property or as a part of any University activity whether on or off campus. Irresponsible behavior with any type of weapon is not condoned and may be subject to review and/or action by the appropriate judicial body.

(Illegal or unauthorized possession of firearms, explosives, other weapons, or dangerous chemicals on UAFS premises or use of any such item, even if legally possessed, in a manner that harms, threatens or causes fear to others, is prohibited. See AR Code Annotated 5-73-306.)

University of Arkansas – Fort Smith Alcohol Policy

Student possession and use of alcohol in University facilities, including residential housing, and at official University functions held on campus is prohibited. It is the policy of the University that the use of drugs or alcohol by employees and students is prohibited on University property or as a part of any University activity whether on or off campus. Irresponsible behavior while under the influence of intoxicants is not condoned and may be subject to review and/or action by the appropriate judicial body.

University of Arkansas – Fort Smith Drug Policy

Possession, use, or manufacture of illicit drugs is strictly prohibited at the University of Arkansas – Fort Smith. Students enrolled in the University of Arkansas – Fort Smith are subject to disciplinary action for violation of federal or state law regarding the possession, purchase, manufacture, use, sale, or distribution (by either sale or gift) of any quantity of any prescription drug or controlled substance, except for the use of any over-the-counter medication or for the prescribed use of medication in accordance with the instructions of a licensed physician. Possession of paraphernalia associated with the use, possession, or manufacture of a prescription drug or controlled substance is also prohibited.

Enforcement of Federal and State Alcohol and Drug Laws

The UA Fort Smith Police Department works with the Fort Smith Police Department to enforce all state and local liquor laws, including those for underage drinkers. The UA Fort Smith Police Department works with the Fort Smith Police Department to enforce all state and local laws regarding prescription drugs and controlled substances. University Police will work with federal agencies when needed to enforce any applicable federal laws.

University of Arkansas – Fort Smith Disciplinary Policy

Any student who fails to comply with University policies or local, state or federal laws may be subject to discipline under the University Code of Student Conduct. Sanctions can include, but are not limited to, a reprimand, disciplinary probation, and withdrawal of privileges, suspension, and expulsion. When a student's presence on campus is considered a threat to

order, health or safety, the Provost or his or her designee may impose a mandatory leave of absence or conditions on the student's attendance.

Generally, prospective students are asked about previous criminal records. Employees are also required to disclose any and all convictions for a felony, crime of violence, dishonesty or crime against property or involving the threat of violence. A criminal record, if relevant to the position in question, is a factor considered in the employment process.

Crime Prevention and Drug and Alcohol Abuse Education Programs Available Through the UA Fort Smith Police Department and the Office of Student Affairs

Programs are available to members of the University community on the topics of crime prevention and drug and alcohol abuse. Programs can be arranged through the Director/Chief of the University Police Department, the Student Affairs Office, and/or Housing and Residential Life.

Information on Drug and Alcohol Abuse Education may also be obtained through the National Clearinghouse for Alcohol and Drug Information at (800) 729-6686.

Programs and Activities Available on Campus to Raise Awareness of Safety and Risk Reduction

Crime Prevention Programs Available Through UAFS Police Department

Campus Lighting Tour - A walking tour of campus grounds is conducted annually to inspect lighting and identify needs for improvement. Representatives from several departments, administration, student groups and media participate in the tour. Monthly inspections of lighting are made by police officers and facilities management staff. Anyone can report an outage by calling facilities management at (479) 788-7171.

Crosswalk Safety Awareness - A cooperative effort involving campus and community bringing attention to the pedestrian safety laws and heighten awareness of crosswalk safety is scheduled each fall semester.

A primary goal of the UAFS Police Department is the prevention of crime before it occurs. The department regularly presents programs covering crime prevention topics such as the ones named and described on the following list.

Alcohol Awareness: Review of Arkansas alcohol-related laws, DWI detection techniques, University of Arkansas alcohol policies, tips on staying sober and demonstrations with Fatal Vision goggles.

Apartment Safety: Review of tips on apartment safety.

Domestic Violence: Review of types of violence, what can be done, and services that are available.

Drug Recognition: Presented annually to housing staff so they know what to look for in residence halls.

Effects of Alcohol: Review of common reactions a person might exhibit while under the influence of alcohol.

Operation ID: Review of the importance of engraving property and how to do it. Engravers and assistance are provided continuously throughout the year.

Personal Safety: Review of how to prevent personal attacks and what you can do if you are attacked, including safety tips for walking, driving, traveling and a variety of other situations.

Rape Aggression Defense (RAD) Women's Self-Defense: A basic self-defense program for women that teaches risk avoidance techniques and basic self-defense in seminar format.

Vehicle Safety Check: Checking student, faculty and staff personal vehicles before they leave on break.

Rape Avoidance Awareness: Straight talk about individual responsibilities and consequences.

Retail Security: Review of tips for securing a retail establishment, what to do during a robbery, and how to make a good witness.

Safety on Campus: Review of tips on how to prevent crime and stay safe on campus.

Sexual Assault: Review of the legal definitions of sexual assaults and tips on risk reduction.

Theft Prevention: Review of tips on preventing thefts.

Traffic Law: A question-and-answer session driven presentation that allows members of the campus community to get answers to their questions about traffic law.

These are examples of crime prevention programs offered by UAFS Police Department. If there is a program you want that is not listed, contact UAFS Police Department's Crime Prevention Unit at (479) 788-7140. A program can be developed to fit your needs. All crime prevention programs are available on request, and some are scheduled by UAFSPD during appropriate times in the school year. All programs given by UAFS Police Department encourage students, faculty and staff to work with the police and to be responsible for their own security and the security of others. UAFS Police Department officers cannot be everywhere all of the time. The police need your help.

University of Arkansas – Fort Smith Sexual Harassment Policy

It is the policy of the University of Arkansas - Fort Smith to prohibit sexual harassment of its students, faculty, and staff and to make every effort to eliminate sexual harassment within the University. University policy prohibits sexual harassment between or among students, faculty, staff, and others visiting or conducting official business on campus, and in all areas of the University's work and educational environments. Sexual harassment is prohibited by University policy and is a form of sex discrimination prohibited by Title VII of the Civil Rights Act of 1964 and by Title IX of the Education Amendments of 1972. Those

who engage in sexual harassment may be subject to legal consequences, including civil and criminal penalties and monetary damages.

University of Arkansas – Fort Smith Sexual Assault Policy

It is the policy of the University of Arkansas – Fort Smith to prohibit any form of sexual assault and to prevent sex offenses committed against students, employees, visitors to the campus, and other persons who use University facilities. Sexual assault is an extreme form of sexual harassment. Sexual assault is also a crime defined by the Arkansas Criminal Code.

Programs to Prevent Sexual Harassment and Sexual Assault

Programs and resources are available to members of the University community concerning sexual harassment and sexual assault. Programs can be arranged through the Director/Chief of the University Police Department, the Student Affairs Office, and/or Housing and Residential Life.

Procedure to Follow if Sexual Harassment or Sexual Assault Occurs

Who to Contact: If someone is the victim of sexual harassment or sexual assault, the quickest possible way to report the incident is to contact the University Police Department or the Fort Smith Police Department. If the incident occurred off campus, the UA Fort Smith Police Department will assist the victim in notifying the proper law enforcement agency. A victim may also report the incident to any Campus Security Authority. A victim of sexual assault may go directly to a hospital and decide at the hospital what other agencies or resources to contact.

Preservation of Evidence: It is important a victim of sexual assault does not shower, douche, brush their teeth, or use the restroom, and that they do not wash their clothes or any bedding on which the incident may have occurred. If they do so, important evidence can be lost. Time is an important factor for the preservation of evidence so University Police and/or the Fort Smith Police Department should be contacted immediately.

Assistance in Contacting Law Enforcement: Even if the victim reports the incident to an agency that is not law enforcement, they can still report the incident, even at a later time, to the University Police Department or the law enforcement agency that has jurisdiction if the incident took place off campus. Any official on campus is able to assist a victim in contacting the proper law enforcement agency.

Notification of Counseling and Assistance: Counseling for victims of sexual harassment or sexual assault can be found through the following agencies:

UAFS Counseling Clinic
(479) 788-7398

Powell Student Health Clinic
(479) 788-7444

Western Arkansas Counseling and Guidance Center
3111 South 70th Street
Fort Smith, AR 72903
(479) 452-6650

Rape Crisis Center
1-800-813-5433

Sexual Assault Center
1-877-432-5368

Adult Abuse & Adult Protective Services
1-800-482-8049

Arkansas Crime Victims Reparations Board
1-800-448-3014

National Center for Victims of Crime
1-800-FYI-CALL
www.ncvc.org

National Domestic Violence Program
1-800-799-SAFE

National Organization for Victim Assistance
1-800-TRY-NOVA

Any victim who reports an incident to an on campus official will be advised of counseling services.

Campus Disciplinary Procedure

If the victim of sexual harassment or sexual assault so desires and all parties involved are members of the University community, the incident can be referred to the University administration to be adjudicated. The victim must request a University administrative judicial hearing. These proceedings are totally separate from any criminal action that may be taken. The victim has the right to change academic and living arrangements, if requested and it is reasonably available.

Both the victim and the accused have the option of having others present during administrative judicial hearings. These individuals are for a support capacity only and may not represent the victim or accused. Both the victim and the accused will be notified of the outcome of any administrative hearing. In some instances, it may be appropriate for University faculty and staff members to use the University's formal grievance procedures to address grievances related to allegations of sexual harassment or sexual assault. The faculty and staff grievance procedure is described in the University Employee Handbook.

Upon request, the institution will disclose the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of any crime of violence or non-forcible sex offense to the alleged victim, or next of kin if the victim is deceased.

Campus Disciplinary Sanctions

Sanctions imposed through the University Administrative Judicial System can range from no action up to expulsion from school.

Campus Sex Crimes Prevention Act

The Federal Campus Sex Crimes Prevention Act, (section 1601 of Public Law 106-386) enacted on October 28, 2000, went into effect October 28, 2002. It is a law that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, or those working or volunteering on campus. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already registered in a state to provide notice to the appropriate state agency, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. The Clery Act, as amended by the Campus Sex Crimes Prevention Act, requires an educational institution to state the location of where information concerning registered sex offenders is maintained. A list of current sex offenders pertinent to the University of Arkansas – Fort Smith campus is developed and maintained in the University Provost Office. In accordance with Arkansas law, relevant and necessary information will be disclosed when the information is necessary for public protection. Inquiries regarding registered sex offenders may be directed to the University Public Information Officer.

Policy on Preparing the Annual Disclosure of Crime Statistics

The Clery Report is compiled by University of Arkansas-Fort Smith Police Department. Crime and arrest statistics for the report are compiled from police reports from the files of the University of Arkansas-Fort Smith Police Department, Fort Smith Police Department, Sebastian County Sheriff's Office and law enforcement agencies in areas where agricultural substations are located. Judicial referral statistics are provided by the University Of Arkansas-Fort Smith Office of Student Affairs. We cast a wide net for input from other campus officials. Inquiries are made to the top university administrators (chancellor and vice chancellors), all deans, directors and department heads requesting information, if a crime was reported to anyone in their area and not reported to the police.

Policy on Preparing the Annual Fire Safety Report

The Fire Safety Report is compiled by University of Arkansas-Fort Smith Police Department. Information is gathered from UAFS Police Department files, from University Housing, Greek Life and the University's facilities management.

Health and Wellness

Powell Student Health Clinic

UA Fort Smith students have access to quality, convenient primary healthcare. An M.D. or Nurse Practitioner is always present at the Powell Student Health Clinic. The clinic is conveniently located on campus in the Pendergraft Health Sciences Center, second floor. Information contained in student health records is confidential and cannot be released to

anyone (including parents and faculty) without the express written consent of the patient, except as provided for by law.

Clinic Services:

- Treatment for common illnesses and minor injuries
- Laboratory when indicated
- Acute care management
- Prescriptions

Hours*:

- Monday - Thursday 8:00 am - 12:00 pm, 1:00 pm - 5:00 pm
- Friday 10:00 am - 2:00 pm

*Clinic hours are subject to change.

- For appointments call: 479-788-7444
- Email: Lori.Brammer@uafs.edu
- *Appointments preferred but walk-ins are welcome.*

UAFS Counseling Clinic

College life can be an exciting and a unique experience; however, there are times when the stress of juggling studying, working and a personal life may be overwhelming and frustrating. Many students find themselves dealing with anxiety, substance abuse, depression and suicidal thoughts. UAFS Counseling Clinic is available to assist students.

The Counseling Clinic is committed to treating the psychiatric, behavioral and emotional needs of the University's students. The clinic's licensed, caring mental health professionals understand that mental illness and disorders are real and are here to help students navigate through these "rough waters." The Counseling Clinic supports the mission of the University by enabling students to maximize their educational experience through counseling and psychotherapy.

All students are eligible for up to eight sessions per year at no additional charge.

The Counseling Clinic is conveniently located in the Pendergraft Health Sciences Center in Room 312. Students should call (479) 788-7398 to schedule a free confidential appointment.

Missing Student Policy

A missing student is defined as any currently registered student at the University Arkansas – Fort Smith who has not been seen by friends, family members or associates for a reasonable length of time, and whose whereabouts have been questioned and brought to the attention of a member of the University community. Missing students should be reported to the UAFS Police Department immediately.

The Office of Housing and Residential Life will initiate an investigation when notified by University Police that a student, who resides in a University apartment/residence hall, is missing, with no reasonable explanation for his/her absence. In the event of a missing student residing on campus, the director of housing and/ or vice chancellor for student affairs

will notify the contact person (if 18 or older) or parents/family members (under 18) regarding the situation. The missing student's contact person information is registered and confidential.

During this process, the student's contact information will be registered confidentially, and that this information will be accessible only to authorized campus officials and would only be disclosed to law enforcement personnel in furtherance of a missing person's investigation.

If a student is under the age of 18 years of age and not emancipated, the institution will notify a custodial parent or guardian within 24 hours of the determination the student is missing, in addition to notifying any additional contact person designated by the student.

In addition to notification to University police, the institution will notify the local law enforcement agency within 24 hours of the determination the student is missing unless the local law enforcement agency was the agency that made the determination the student was missing.

In the event the student does not reside in a University residence hall, the appropriate municipal local police authorities will be notified by University Police, and an investigation will be initiated.

Three-Year Disclosure of Campus Crime Statistics for University of Arkansas - Fort Smith

DEFINITIONS OF REPORTABLE CRIMES

Criminal Homicide

- **Murder and non-negligent manslaughter.** The willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter.** The killing of another person through gross negligence

Forcible sex offenses

- **Forcible rape.** The carnal knowledge of a person, forcibly and/or against that person's will; or to forcibly or against the person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).
- **Forcible sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

Non-forcible sex offenses

Incest. Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.)

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Other Offenses

- **Liquor law violations.** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)
- **Drug abuse violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Weapons law violations.** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly.

Criminal Offenses – Main Campus

On-Campus	2010	2011	2012
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	1	0
Sex Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	6	1	6
Motor Vehicle Theft	1	0	2
Arson	0	0	0
Hate Crimes	0	0	0

On-Campus Residence Halls	2010	2011	2012
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	1	0
Sex Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	5	1	5
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes	0	0	0

Non-Campus Buildings	2010	2011	2012
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes	0	0	0

Public Property	2010	2011	2012
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes	0	0	0

* 2012 statistics are categorized in four locations:

Campus - Includes all academic, administrative and athletic buildings on the main campus and all outdoor common areas on UA Fort Smith property.

Non-Campus - Includes all UA Fort Smith buildings not on the main campus, fraternities, sororities and all other properties of registered student organizations.

Public Property - Streets and associated sidewalks through and around campus.
Residence Halls - Buildings on campus where people live.

Arrests – Main Campus

On-Campus	2010	2011	2012
Illegal Weapons Possession	0	0	0
Drug Law Violations	1	0	2
Liquor Law Violations	0	1	4
On-Campus Residence Halls	2010	2011	2012
Illegal Weapons Possession	0	0	0
Drug Law Violations	1	0	2
Liquor Law Violations	0	1	4

Non-Campus Buildings	2010	2011	2012
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0

Public Property	2010	2011	2012
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	1	0
Liquor Law Violations	0	0	0

Disciplinary Actions – Main Campus

On-Campus	2010	2011	2012
Illegal Weapons Possession	1	0	0
Drug Law Violations	4	1	0
Liquor Law Violations	30	49	123

On-Campus Residence Halls	2010	2011	2012
Illegal Weapons Possession	1	0	0
Drug Law Violations	4	1	0
Liquor Law Violations	28	49	123

Non-Campus Buildings	2010	2011	2012
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	1	0	0

Public Property	2010	2011	2012
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0

Hate Crime Reporting –None reported in 2012.

Fire Safety Equipment

All suites/apartments are equipped with smoke detectors. Each floor in each residence hall is equipped with fire extinguishers. Fire alarm pull stations are located on each corridor of each hall. Tampering with fire safety equipment or setting off a false alarm is against the law. It also will make the system ineffective and endanger the lives of other residents. Any

person, who sets off a false alarm, interferes with the operation of the alarm system, damages or removes any part of the alarm system, fire extinguishers, smoke detectors, or exit signs are subject to severe disciplinary action, including dismissal from the residence halls, possible suspension from the University, and/or criminal prosecution. If a smoke detector is detached from the wall for any reason, it is the responsibility of the resident to report it immediately. If not reported, all residents will be held responsible for tampering with fire safety equipment and will be disciplined and/or fined.

Fire Evacuation Procedures

In the event of a fire, all residence hall buildings will be evacuated to protect the health and safety of the residents, guests and visitors. When an alarm is sounded, one must assume there is an emergency and adhere to the following steps:

1. REMAIN CALM.
2. Evacuate by the nearest safety exit stairway.
3. DO NOT USE ELEVATORS. Elevators will either automatically return to the first floor or the UAFS Police will return them to the first floor.
4. After departing the residence building, proceed directly to the designated assembly point away from the building. Do not leave the assembly area until told to do so by a responsible official. Suitable emergency shelter will be provided as soon as possible.
5. Return to the hall ONLY when told by Fire Department Officials, UAFS Police, or a Student Housing and Residential Life staff member.

Fire safety regulations

It is essential that residents observe and follow all fire safety regulations. Electrical appliances with exposed heating elements are prohibited.

All appliances must be UL approved. No open flames (candles, incense, kerosene lamps, etc.) or any incendiary devices are permitted in the residence halls, rooms/suites/apartments. Smoking is not permitted in the residence halls, including balconies, vestibules, etc

Reporting a fire

To report a fire, students and employees should contact the: The University Police Department, Fire Department, or a Student Housing and Residential Life Staff member.

Communicating a False Alarm

It is a violation of state law and university policy to deliberately sound a false alarm and/or to tamper with fire safety equipment. Violators may face prosecution in the local criminal court system and the university judicial system. Such behavior will not be taken lightly. In the most severe cases, it does endanger lives and at a minimum it disrupts the educational process.

Flammable Materials, Explosives, Fireworks and Open Flames

Dangerous items such as flammable materials, explosives and fireworks are not permitted on the university campus or in university buildings except in approved and supervised programs such as the ROTC Departments and certain academic programs. Substances which

have the potential to cause fires or explosions are not permitted inside the residence halls. No open flames are allowed. Smoking is not allowed in any residence hall. Halogen lamps are not allowed. Electrical appliances that have an exposed heating element are not allowed in residence halls. Fires in residence halls are known to have resulted from burning candles and/or incense. These items are not allowed in student rooms and/or public areas of the residence halls.

Fire Drills

The purpose of the fire drill is to acquaint residents with a rapid and orderly means of exit during an emergency. Each housing facility conducts no fewer than two fire drills annually. All persons in the building are required to participate in the fire drills and evacuate the building through the exit routes.

Fire Safety Education and Training Programs

Fire safety education programs for all students living in on-campus student housing and all employees that have any association with on-campus student housing are held at the beginning of each semester by Housing Office. These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the university's fire safety policies.

Fire Log

The UAFS Police Department maintains a Fire Log that records, by the date the incident that was reported, all fires that occur in an on campus housing facility. The Fire Log is available for public inspection at the department's headquarters. The Fire log includes the nature, date, time, and general location of each fire reported to the department. The department posts fire incidents in the Fire Log within two business days of receiving a report of a fire and reserves the right to exclude reports from the log in certain circumstances.

UAFS 2012 Fire Log

On-Campus Student Housing Facilities	# Fires	Date/Time of Fires	Cause of Fires	Deaths	Injuries	Value of Property Damage
Lion's Den	0	N/A	N/A	0	0	0
Sebastian Commons	0	N/A	N/A	0	0	0

On-Campus Residence Halls	Fire Alarms on Site	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plan Placards	Evacuation Fire Drills per Year
*Lion's Den	X	X	X	X	X	2
*Sebastian Commons	X	X	X	X	X	2

**Note: No fire alarm monitoring is done from the police department.*

Important Definitions

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Cause of fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related death: Any instance in which a person (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire.

Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This system includes sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as alarms, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

Value of Property Damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Per federal law, UAFS is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the Non-Emergency numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the UAFS Police Department may already be aware. If you find evidence of such fire or if you hear about a fire, please contact one of the following:

UAFS Police Department – (479) 788-7141

UAFS Housing Office – (479) 788-7340

Important Contacts and Resources:

To report an emergency or a crime in progress anywhere, dial 911 and (479) 788-7140.

For other University Police assistance on campus, dial (479) 788-7141.

For other police assistance off campus, dial the Fort Smith Police Department (479) 7095000.

Office of the Vice Chancellor for Student Affairs, dial (479) 788-7310

University Housing Office – (479) 788-7340

Campus Recreation and Wellness - (479) 788-7596

Office of Non-Traditional Student Support – (479) 788-7319

UAFS Counseling Center – (479) 788-7398

Powell Student Health Clinic – (479) 788-7444

UAFS Office of Human Resources – (479) 788-7080

UAFS Physical Plant – (479) 788-7170

National Clearinghouse for Alcohol and Drug Information – (800) 729-6686

Rape, Abuse and Incest National Network (RAINN) – (800) 656-4673

National Domestic Violence Hotline – (800) 799-7233

Child Abuse Hotline – (800) 482-5964

Commission on Child Abuse, Rape, and Domestic Violence – (501) 661-7975

Arkansas Poison Control and Information Center – (800) 376-4766

Alcoholics Anonymous, Fort Smith Area Intergroup/Central Office – (479) 783-0123
www.alcoholics-anonymous.org

Al-Anon Information – (479) 441-9705

Sources of Statistics - Other Campus Officials

Chancellor

Provost and Senior Vice Chancellor

Associate Vice Chancellor for Academic Affairs

Associate Vice Chancellor, Campus and Community Events

Vice Chancellor for University Relations

Vice Chancellor for Finance and Administration

Vice Chancellor for Student Affairs

Vice Chancellor for University Advancement

Chief/Director, University Police Department

Director, Athletics

Dean, College of Applied Science and Technology

Dean, College of Business

Dean, College of Education

Dean, College of Health Sciences

Dean, College of Humanities

Dean, College of Languages & Communication

Dean, College of Science, Technology, Engineering and Mathematics

Dean, College of Student Success

Department Head, Bachelor of Applied Science and Organizational Leadership

Department Head, Accounting

Department Head, Marketing and Communications
Director, Donor Relations
Director, Alumni Affairs
Director, Information Technology
Department Head, Registrar's Office
Director, Western Arkansas Technical Center
Director, Human Resources
Director, Center for Lifelong Learning
Director, Library Services
Director, Financial Aid
Director, Admissions
Director, Student Advisement and Career Planning
Dean, Enrollment Management
Director, Academic Assessment and Accountability
Director, Health and Safety
Director, Housing
Executive Director, Institutional Effectiveness
Manager, Lions Bookstore
Resident Assistants, Housing
Coaches, Athletic Programs
Director, Women's Intercollegiate Athletics
Director, Testing Services
Director, International Students
Director, Campus Involvement
Director, Greek Life Programs
Director, General Student Services (Non – Traditional)
Director, Center for Students with Disabilities
Director, Career Services
Director, Student Fitness Center
University Press