

Certificate of Student Professional Development

What is the Certificate of Distinction in Student Professional Development (CSPD) and why should I do it?

- Students who achieve the certificate **STAND OUT** from other candidates seeking employment. The content presented gives you the skills employers are looking for in a new hire.
- Completing the CSPD puts you in a better position when networking, applying and interviewing for jobs, and becoming a great employee. Local employers view the CSPD program as a highly marketable accomplishment!
- *Students who complete the CSPD program will receive a cord to wear at graduation, a gift from the Career Services office, and a printed Certificate of Distinction from UAFS upon graduation.*

Silver Level Requirements

GPA of 2.75 at graduation and student must be in in good standing

Workshops & Tasks:

- ☐ Complete Basic Resume & Cover Letter Writing Workshop
- ☐ Upload a Resume to Handshake for review
- ☐ Complete Interview Skills Workshop
- ☐ Complete a Practice Interview with Career Services staff
- ☐ Complete the Focus 2 Assessment
- ☐ Complete the Networking 101 Workshop to develop an elevator pitch/introduction
- ☐ Complete the Utilizing LinkedIn Workshop and create a LinkedIn profile
- ☐ Complete the CliftonStrengths for Students Assessment
- ☐ Attend two Networking Sessions and/or Career Fair events

Senior Year: Complete the following:

- ☐ Attend an additional Career Fair Event your senior year
- ☐ Attend an additional Employer Networking Event your senior year
- ☐ Complete the Preparing for Graduation Workshop, which includes job search, advanced resume, understanding job offers, benefits, and salary negotiation

Gold Level Requirements

Once you have completed all the Basic/Silver Level requirements, you can level up to the Gold Certificate with the following accomplishments:

Successfully complete an internship in your field of study

Complete at least two of the following activities:

- Successfully complete a faculty- approved research project
- Present at a symposium/conference
- Serve in a leadership role on campus
- 15 hours volunteering on campus or in the community
- Complete the SSS/TRIO/STEM program
- Participate in a LLC/Living Learning Community
- Complete Myles Friedman Honors program

These are examples; similar activities will be considered at the discretion of the Director