

University of Arkansas - Fort Smith
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General Syllabus

OMT 2843 Medical Insurance and Billing

Credit Hours: 3

Lecture Hours: 3

Laboratory Hours: 0

Effective Catalog: 2018-2019

I. Course Information

A. Catalog Description

An introduction to the basic functions of processing medical insurance claims including a step-by-step approach to guide students through the insurance claim form cycle.

B. Additional Information - None

II. Student Learning Outcomes

A. Subject Matter

Upon successful completion of this course the student will be able to:

1. Process medical insurance claims.
2. Understand and adhere to legal regulatory rules.
3. Review and analyze various medical billing case studies.

B. University Learning Outcomes

This course enhances student abilities in the following areas:

Analytical Skills

Critical Thinking Skills - Students will isolate and identify the correct information needed to process a claim, organize the information for decision making and evaluate the information for accuracy and completeness.

Quantitative Reasoning- Students will identify appropriate mathematical formulas and principles to solve real-world problems.

Global and Cultural Perspectives

Students will reflect upon cultural differences and their implications for interacting with people from cultures other than their own.

Communication Skills (written and oral)

Students will compose coherent documents appropriate to the intended audience. Students will effectively communicate orally in a public setting.

Ethical Decision Making

Students will apply ethical concepts and rules to determine viable alternatives in any given situation.

III. Major Course Topics

- A. Health Insurance Specialist—Roles and Responsibilities
- B. Introduction to Health Insurance
- C. Managed Health Care
- D. Life Cycle of an Insurance Claim
- E. Legal and Regulatory Considerations
- F. Billing Procedures for ICD-9-CM Coding, CPT, and HCPCS Coding
- G. Reimbursement Issues
- H. Commercial Claims