

Application & Information Packet



COLLEGE OF HEALTH, EDUCATION,
AND HUMAN SCIENCES

Bachelor of Science Degree in

Surgical Technology

Please email application to: UAFS.HealthSciences@uafs.edu



Application for Admission Associate of Applied Science Degree in Surgical Technology

1. Complete this application. (Type or print legibly)
2. If classes are in progress at another institution, please attach a schedule of those classes.

Name _____
Last First Middle Maiden

Cell Phone# _____ Home Phone# _____ Work Phone# _____

E-mail Address _____

Mailing Address _____
Street Number or P O Box City State Zip

Student ID# _____ Date of Birth _____

*Have you ever been charged and/or convicted of a misdemeanor ☐ Yes ☐ No **and/or** felony? ☐ Yes ☐ No

*Do you have any pending cases? ☐ Yes ☐ No If yes, identify your next court date. _____

If this is a request for reentry, please supply the following information:

1. Date you left program, grade, and reason for leaving: _____
2. Work experience since leaving program: _____

List **all** Colleges, Universities, or Other Schools Attended (if more room needed, please continue on back):

Institution	Dates Attended
1. _____	_____
2. _____	_____

*Have you completed all of the prerequisite courses for the program? ☐ Yes ☐ No

If you answered no, please list any outstanding prerequisites and when you plan to complete them.

* I understand that I shall not be considered for the program until I have been admitted to UAFS and submitted all required documentation. I understand that any notification of admission will be contingent upon a background check being accepted by all clinical agencies. Further, I understand acceptance is pending successful completion off all prerequisite courses. I understand and have read the Surgical Technology Program Statement.

I, the below signed individual, hereby declare that to the best of my knowledge and ability, the information in this application is true and factual. I understand that false, misleading, or incomplete statements could lead to my subsequent dismissal or rejection as a surgical technology student.

Student Signature

Date

Associate of Applied Science Degree in Surgical Technology **PROGRAM STATEMENT**

The Surgical Technology Program is a part of the College of Health Sciences (CHS) at the University of Arkansas - Fort Smith (UAFS). The Surgical Technology Program is accredited by the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA) – a CAAHEP Recognized Committee on Accreditation and sponsored by the American College of Surgeons. Students desiring admission to the Surgical Technology Program need to be aware of and understand the following information related to admission, progression, and graduation.

ADMISSION

Admission Criteria

To be considered for admission to the program, students must meet the following criteria:

- 1) Complete university admission requirements to include submission of official transcripts from all colleges/universities attended
- 2) Have a minimum 2.00 cumulative grade point average (GPA) for all college course work (including transfer work and excluding developmental courses) and be in good academic standing
- 3) Complete required prerequisite courses for the program with a minimum grade of “C” or higher in each course prior to fall entry; prerequisite courses are the first two semesters as listed on the degree plan for a total of 28 hours
- 4) Take the Psychological Services Bureau (PSB) Health Occupations Aptitude Examination

*For more information about testing, go to <https://academics.uafs.edu/academic-success/psychological-services-bureau-psb>.

Application

Admission into the Surgical Technology Program is competitive. Students who meet the minimum criteria identified above are eligible to submit an application for admission.

- 1) **Application Deadline** - April 15 for fall entry into the program
- 2) Eligible students must submit an application for admission to the Advising Coordinator for the College of Health Sciences prior to the application deadline

Selection

Selection is based on the following weighted system:

Phase One

- | | |
|--|-----|
| • Quality Points earned for prescribed courses on the Surgical Technology degree plan* | 40% |
| • Score earned on the PSB Exam | 30% |
| • Cumulative GPA | 30% |

*If a student has received college credit through Advanced Placement (AP) or College Level Examination Program (CLEP) for a course, the student will be given quality points equivalent to a grade of “A” for ranking purposes.

NOTE: In the event that applicants have identical ranking scores, priority will be given to the student with the highest cumulative GPA. The top 25 applicants after Phase One of the selection process will proceed to Phase Two.

Phase Two

- Interview

NOTE: Following the completion of Phase Two, the top applicants will be offered positions for the available seats in the Surgical Technology Program. **Meeting the minimum criteria for admission or taking courses on the Surgical**

Technology degree plan does not guarantee admission into the program. Students not admitted must reapply to be considered for another semester. Students identified as alternates are not guaranteed a position in the next class.

Additional Documentation

Students admitted into the Surgical Technology Program must submit the following additional documentation prior to fall entry:

- Health Care Provider Statement/Medical Release form
- Proof of immunizations
- CPR Certification: American Heart Association Basic Life Support for Healthcare Providers (BLS)
- Criminal Background Check
- Drug Screen

Note: Many clinical facilities require a criminal background check and/or drug screen on CHS students and have the authority to deny clinical training in their facility, secondary to outcome of either screening. Students unable to practice in any clinical agency because of an adverse or negative background check will be unable to complete the program objectives, thereby revoking admission into a program or halting continued progression in the student's program of study.

PROGRESSION

Science courses taken more than five years prior to entering the program will be evaluated on an individual basis by the Executive Director of the Surgical Technology Program and the Dean of the College of Health Sciences. See your advisor for more information and to request a science course evaluation.

The Surgical Technology Program is competency based. To continue in the program, a student must maintain a 75 percent average in clinical performance and a 75 percent average through each didactic course.

A student dropped for academic or any other reason may apply for readmission if in compliance with the UAFS Student Academic Progress Policy as outlined in the course catalog. A student who discontinues the surgical technology sequence for academic or any other reason must petition for readmission to the Surgical Technology Program. The readmission requirements are found in the Surgical Technology Program Policy and Procedure Manual (see the Readmission Criteria & Procedure Policy). The student is not guaranteed a position for readmission. A student who is readmitted is accountable for the degree requirements in effect at the time of readmission.

A grade of "C" or better is required in ALL courses applicable to the Associate of Applied Science degree in Surgical Technology.

GRADUATION

To earn a Surgical Technology degree, a student must earn a grade of "C" or better in all required courses applicable to the Surgical Technology Program; earn a minimum of 2.00 cumulative GPA in all course work required for the major; and earn a minimum of a 2.00 cumulative GPA on all work attempted at the University. The student must meet with the Advising Coordinator for the College of Health Sciences to complete the graduation application one year prior to intended graduation.

Per the ARC/STSA, the student must sit for the national certification examination to become a Certified Surgical Technologist (CST) prior to graduation.

I have read and understand this program statement.

Student Signature _____ Date _____

Note: Information is subject to change. Please check for current information before applying to the program.

Q. How do I get into the Surgical Technology Program?

A. Must be a UAFS admit, have taken the PSB exam, and submitted a program application prior to the April 15 deadline to the Advising Coordinator for the College of Health Sciences.

Q. When may I enter the Surgical Technology Program?

A. Each year one class is admitted in April that begins in the fall semester.

Q. Are there any prerequisite courses to be taken before entering the program?

A. Yes, some of the courses are general education courses required for an associate degree in Arkansas. A good foundation in all these subjects is essential for success in the Surgical Technology Program. The first two semesters listed on the degree plan are prerequisite courses and must be completed before entry in the fall semester.

Q. How are applicants selected?

A. The selection process is based on a weighted scoring system using the PSB examination, quality points earned for prescribed coursework, cumulative grade point average, and personal interview.

Q. May I attend the program on a part-time basis?

A. No, upon acceptance into the program it takes one year of full-time attendance to complete.

Q. What career opportunities are available?

A. Most surgical technologists are employed in hospitals and adjacent outpatient surgery centers. Positions are also open in physicians' clinics, free-standing surgery centers, veterinary clinics, as a traveling technologist, and as a private physician's assistant.

- Private Technologists for Surgeons
- Main Operating Rooms in Acute Care Hospitals
- Ambulatory Surgery Suites
- Physician Offices
- Traveling Surgical Technologist
- Organ and Tissue Procurement Technician
- Materials/Equipment Manager
- Center Service Manager
- Veterinarian Surgical Assistant
- Medical Sales Representative

Q. How is the job market?

A. Salaries and benefits vary according to experience, ability, and geographic location. Recent surveys reveal a predicted need for 12% more surgical technologists by the year 2026.

Q. What are the costs of the program?

A. Estimated cost for the 2018-2019 school year is \$17,255 for in-state residents (includes AR, OK, MO, TN, MS, LA, TX) and \$34,937 for out-of-state residents. Costs may change without notice, other fees may apply, and additional costs may be incurred throughout the program's entirety. See the Surgical Technology web page for more details.

Surgical Technology Program

Admission, Selection, and Progression Chart

PRE-ADMISSION

- 1) Students are admitted to UAFS through the Office of Admissions and School Relations
- 2) Students are advised by the ROAR First-Year Advising Center through the first 24 credit hours

ADMISSION CRITERIA

- 1) Complete university admission requirements to include submission of official transcripts from all colleges/universities attended
- 2) Have a minimum 2.00 cumulative GPA for all college course work (including transfer work and excluding developmental courses) and be in good academic standing
- 3) Complete required prerequisite courses for the Surgical Technology Program with a minimum grade of "C" or higher in each course prior to fall entry; prerequisite courses are the first two semesters as listed on the degree plan for a total of 28 hours
- 4) Take the PSB Health Occupations Aptitude Exam

ESTIMATED COST OF ATTENDANCE

In State	\$ 17,255
Out-of-State	\$ 34,937

PRESCRIBED COURSES (112 points possible)

BIOL 1153/1151	Biological Science/Lab
MATH 1403	College Algebra
BIOL 2203/2201	Human Anatomy/Lab
BIOL 2503/2501	General Microbiology/Lab
ENGL 1203	Composition I
ENGL 1213	Composition II
HLTH 1473	Medical Terminology
PSYC 1163	General Psychology
ITA 1051	Computer-Word Processing

Science courses taken more than five years prior to entering the program will be evaluated on an individual basis by the Executive Director and the Dean. See your advisor for more information and to request a science course evaluation.

PSB PRE-ENTRANCE EXAM (380 points possible)

- May be taken twice in Spring with at least 30 days between tests
- Scores are valid for two years
- The highest score will be used for ranking purposes

ADMISSIONS PROCESS

TO APPLY: Students must meet **ALL** admission requirements

After taking the PSB and prior to the application deadline, students will submit an application to the Advising Coordinator.

- Application **deadline:** April 15th
- Admission is **highly competitive**
- Selection is based on the following weighted system:

Phase One

- 30% Score earned on the PSB Exam
- 40% Quality Points
- 30% Cumulative GPA

Applicants ranked in the top 25 after Phase One will proceed to Phase Two.

In the event of identical scores, priority will be given to the student with the highest **cumulative GPA**.

Phase Two

The Personal Interview

Following the completion of Phase Two, the top applicants will be offered a position for the available seats in the Surgical Technology Program.

ACCEPTANCE

- Upon acceptance into the program, students must submit the following additional documentation:
 - 1) Health Care Provider Statement / Medical Release Form
 - 2) Proof of current immunizations
 - 3) CPR certification: American Heart Association Basic Life Support for the Healthcare Provider (BLS)
 - 4) Criminal Background Check
 - 5) Drug Screen

PROGRESSION

- To continue in the program, a student must maintain satisfactory clinical performance and a 75% average through each didactic course
- A student dropped for academic or any other reason may apply for readmission if in compliance with the UAFS Student Academic Progress Policy. A student who discontinues the sequence for academic or any other reason must petition for readmission to the Radiography program. The student is not guaranteed a position for readmission. A student who is readmitted is accountable for the degree requirements in effect at the time of readmission.
- A grade of "C" or better is required in all courses applicable to the AAS in Surgical Technology
- SURGICAL TECHNOLOGY courses must be taken in the following sequence:

FALL SEMESTER:

- SURG 1526 Surgical Technology Procedures I
- SURG 153A Surgical Technology Practicum I

SPRING SEMESTER:

- SURG 1546 Surgical Technology Procedures II
- SURG 155A Surgical Technology Practicum II

GRADUATION

- A Student must earn a grade of "C" or better in all required courses applicable to the Surgical Technology Program; earn a minimum of 2.00 cumulative GPA in all course work required for the major; and earn a minimum or a 2.00 cumulative GPA on all work attempted at the University.
- See the Advising Coordinator to submit an application for graduation one year prior to graduation.

LICENSURE

Per the ARC/STSA, the student must sit for the national certification examination to become a Certified Surgical Technologist (CST) prior to graduation.